

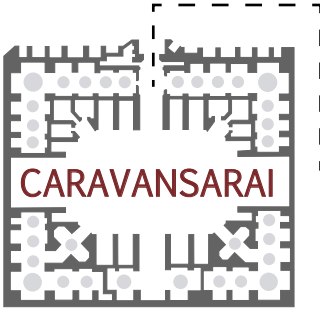
## 'live-work-see' Residency Program Basic Information

Our seasonal residency program is open to artists, creators and researchers interested in well... living and working in Istanbul for a month or two. This residency is non-competitive - as your presence at Caravansarai is negotiated by a completed **Application Form**, followed by your **Payment**, and upon your arrival in Istanbul, a simple **Rental Agreement**.

### What we offer:

- » 14m2 comfortable, private living quarters with double bed, desk, towels and linens (sorry, no maid service!) and closet space.
- » Semi-private bathroom/shower (shared with the resident in other bedroom)
- » Access to the kitchen, terrace, library and meeting point
- » Wireless internet
- » Use of the 40m2, 5m-high shared production space (according to schedule)
- » Orientation to Istanbul and the neighborhood
- » Guidance in starting your project in Istanbul
- » Connections to human and other resources (consultants, workers, translators, etc.)
- » Extras (exact cost to be negotiated)
  - » Private studio (based on availability)
  - » Exhibition / performance
  - » Parties / dinners
  - » Project Management





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### **Resident's responsibilities:**

- » Transportation to Istanbul
- » Residency fee (we can suggest funding possibilities)
- » Enough funds for your living expenses and production materials
- » Visa for Turkey (please check requirements here :  
<http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>)

### **Costs (per month):**

700 Euro/month (980 USD) (1,390 TL)

This amount is subject to change before the next open call

Prices include VAT (18%), water, electricity, natural gas and internet.

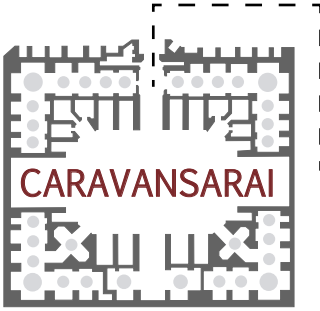
### **Deadline:**

We have 1 or 2 deadlines per year, please check our website.



independent art production space and meeting point for creators  
Bankalar Cad., Banka Sok. 3 Tan Han, Karaköy - Istanbul, Turkey  
[www.caravansarai.info](http://www.caravansarai.info) - [info@caravansarai.info](mailto:info@caravansarai.info)

updated Feb 9, 2011



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### The process:

1. Send the completed **Application Form** with your projected dates to :  
info@caravansarai.info
2. We will let you know of your acceptance and send you the **Rental Contract** as well as the **Procedures and Guidelines**.
3. Read the sign the **Procedures and Guidelines**, complete and sign the **Rental Contract** and mail it to us at info@caravansarai.info
4. Once we receive these documents, we will give you instructions for paying the total cost of your stay (by bank transfer or credit card with paypal)
5. We'll let you know we received your payment (and say thank you) and put you on our calendar. You will receive an invoice upon arrival in Istanbul.
6. Together we open a dialogue about your travel plans and answer any questions you may have about your stay in Istanbul

- \* 2 months before start-date : payment refundable, minus any transfer expenses
- \* 1 month before start-date : payment 50% refundable, minus any transfer expenses
- \* less than one month before start date : payment not refundable

For questions, please e-mail us at : info@caravansarai.info



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